

License to Buy: Come and Get Your eProcurement Permit

Presented by:

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DPS / DGS





License to Buy

This Presentation will explain the use of the eProcurement Module, its capabilities and how your organization could benefit from it.



License to Buy

What is the eProcurement Permit?

- eProcurement Permit makes available a tool to conduct competitive sealed bidding electronically (*The ASPSM in chapter 6 states that Competitive sealed bidding is the preferred method for acquiring goods, printing, non-capital outlay construction and nonprofessional services for public use when the estimated cost is over \$50,000*).
- This software is known as the eProcurement
- Informal procurements can also be prepared in this module



License to Buy

Who is using it now?

- The Department of Purchases & Supply
- The Department of Motor Vehicles



License to Buy

How does it work?

- Requisitions can begin in the eMall or in eProcurement.
- Solicitations are automatically published to as VBO ads which allow for on-line and paper vendor responses.



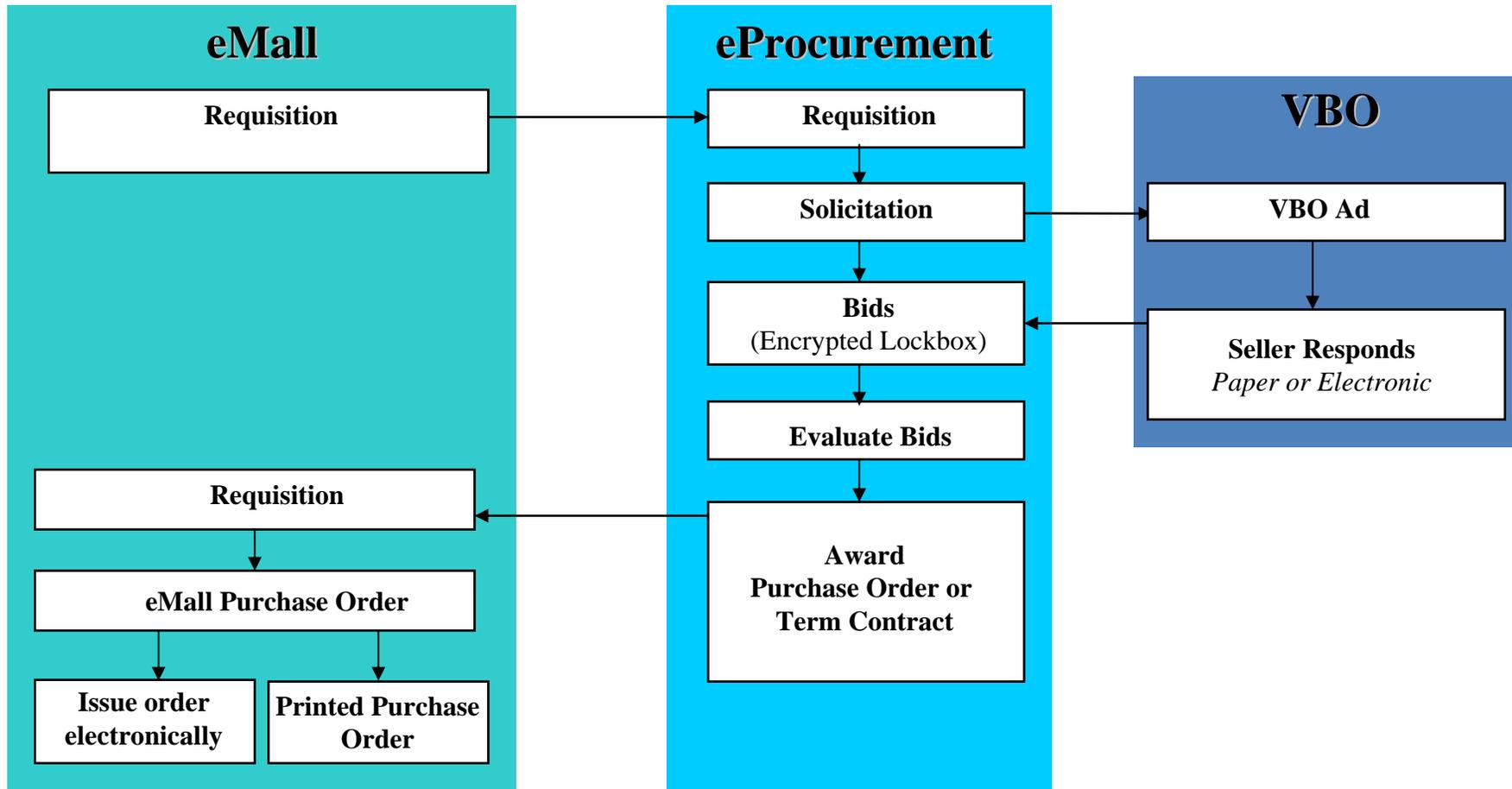
eProcurement

**A closer look at the
eProcurement End to
End (E2E)
processing.**



E2E Document Processing

The following diagram displays a summary of the E2E process.





eProcurement

eProcurement Module Overview

eProcurement

From the Portal



2009 11:44 AM

Preferences Help Logout

WELCOME, Ángel

KNOWLEDGE CENTER

More links and eVA tools here!  <Quick Links>

- Applications
 - Data Management
 - eProcurement**
 - Quick Quote
 - Reports & Documents
 - Shop Now
 - User Management
 - VBO Buyer
- Portal
 - Portal Home Page
- Support
 - Accessibility
 - Customer Support
 - FAQ

Search Clear Results

New! [eVA User Group](#) | [Alerts](#) | [eVA News](#) | [Other Articles](#)

ALERTS

IMPORTANT news about eVA REPORTS!
Report "eVA_PROD 180.v4 - eVA Spend by PO Type for a Time Period" under Management Reports section on Advanced Tools page has been eliminated. WHY? The output of thi.....

3 new tabs were added to the eVA home page - Easier access to Local Government, Training and eVA Customer Care.
• 3 new tabs added to the eVA home page. • Easier access to Local Government, Training and eVA Customer Care. • The eVA Customer Care Tab is the most notable addition.....

***** VBO user guide is now available in PDF format *****
A VBO user guide is now available in the knowledge center in PDF format. The user guide includes: Public Posting
Re.....

eProcurement

All Procurements

My Workspace

Menu

Actions: [Search](#) [Create Procurement](#)

Procurement	Procurement Type	Description	Amount	Last Completed State	Status
47091	IFB	Disability Parking Placards term contract		Solicitation	OK
47049	Unassigned	Medical - Test strips (KM10-0187)		None	Alert!
46998	Complex IFB	Mobile Firetrainers (2)	\$1,300,000.00	None	Alert!
✓ 46868	Complex IFB	2010 or current model year, new, Compact & Mid Size SUV 4x4	\$2,034,500.00	None	Alert!
46862	Complex IFB	Printing: American Art Catalog	\$117,996.00	Solicitation	OK

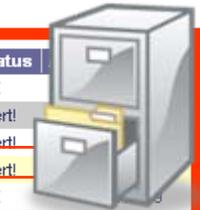
[First](#) [Prev](#) [Next](#) [Last](#)

View Procurements: [Assigned to Me](#) [Assigned to My Team](#)

Details for Procurement (46868)

Buyer: Manager: Closed Date :
 Team: Team: Est Completion : 11/1/09

Requisition	Solicitation	Response	Evaluation	Award	Post-Award
Milestones	Milestones	Milestones	Milestones	Milestones	Milestones
Notes	Notes	Notes	Notes	Notes	Notes
RQN,E194,1408,1 Final	Notices	Bidders	EV,E194,1170,1 Draft	MA,E194,702,1 Draft	Renewals
	Q & A	SR,E194,1839,1 Final		MA,E194,703,1 Draft	
	IFB,E194,1238,2 Final	SR,E194,1840,1 Final			
	IFB,E194,1238,1 Historical (Final)	SR,E194,1841,1 Final			
		SR,E194,1842,1 Final			
		SR,E194,1843,1 Final			
		SR,E194,ESR04799,1 Final			
		SR,E194,ESR04804,1 Final			
		SR,E194,ESR04807,1 Final			





eProcurement

The Procurement Folder

Details for Procurement (46485)

Buyer: Manager:

Team: Team:

Bidders Link

List of all electronic bids received.

Requisition	Solicitation	Response	Award	Post-Award
Milestones	Milestones	Milestones	Milestones	Milestones
Notes	Notes	Notes	Notes	Notes
RQN,E194,1403.1 Final	Notices	Bidders	EV,E194,1157.1 Draft	POB,E194,819.1 Final
	Q & A	SR,E194,1825.1 Final		Renewals
	IFB,E194,1232.1 Final	SR,E194,ESR04720.1 Final		
		SR,E194,ESR04759.1 Final		
		SR,E194,ESR04761.1 Final		
		SR,E194,ESR04762.1 Final		
		SR,E194,ESR04763.1 Final		
		SR,E194,ESR04766.1 Final		



eProcurement

The eProcurement Solicitation Document



eProcurement Solicitation Document

IFB - E194- 1232- 1- New- Final

Action Menu



General Information

Description :	Printing: 2009 Uniform Summons	Procurement Folder :	46485
		Procurement Type :	Complex IFB
		Restrict Responses to Vendor List? :	<input type="checkbox"/>
Work Location :	Richmond, VA		

Contact

Preparer :	wmitchel2	On Behalf Of :	wmitchel2	Buyer Team :
	Warren Mitchell		Warren Mitchell	Buyer : Warren Mitchell
	804-786-3858		804-786-3858	804-786-3858
	804-786-0223		804-786-0223	804-786-0223
	warren.mitchell@dgs.virginia.gov		warren.mitchell@dgs.virginia.gov	warren.mitchell@dgs.virginia.gov
	E194		E194	Buyer Dept : eVA Statewide by Dept of General Services

Reference Documents

Solicitation Code : Evaluation Code : EV
Solicitation Dept : Evaluation Dept : E194
Solicitation ID : Evaluation ID : 1157

Additional Information

Created By : wmitchel2
Created On : 8/25/09
Modified By : wmitchel2
Modified On : 8/26/09

Welcome, Angel Rodriguez

IFB P194 20892 1

Document View

✓ Header

✓ Terms and Cond

Templates

Terms & Cond

Lines

Evaluation Criter

Reminders

Vendor List

Free Form Vende

Vendor Rotation

Commodity E-ma

Publishing Option

Document Attach

Document Histor

Document Refer

Future Triggering



eProcurement

The VBO Search Advantage Ad



eProcurement

VBO AD

VENDOR HELP SERVICE

Welcome, Guest User

[Business Opportunities](#) [Vendor Registration](#) [Vendor Bulletin Board](#)

AMS ADVANTAGE

Search for Solicitations

Show Me ...

[Open Solicitations](#)

[Closing this week](#)

[Recently Published \(last 3 days\)](#)

[Recent Amendments](#)

[Recent Intents](#)

[Recent Awards](#)

[Quick Quote](#)

Keyword Search

[Advanced Search](#)

Solicitation	Agency/Buyer/Category	Dates	Status
 Security and Site Lighting IFB : 10-08 <input type="button" value="Summary"/> <input type="button" value="Details"/>	University of Mary Washington K.C. McCullough Construction Invitation for Bids (IFB)	Published On : 9/27/09 Amended On : Closing On : 10/27/09 2:00 PM Intent Posted On:	Open
 Poor Farm Park Athletic Field Lighting IFB : 09-021210-2061TL <input type="button" value="Summary"/> <input type="button" value="Details"/>	Local Govt. and Public Bodies HANOVER COUNTY GOVT. Trena Low Construction Invitation for Bids (IFB)	Published On : 9/15/09 Amended On : Closing On : 10/12/09 2:00 PM Intent Posted On:	Open
 Printing: 2009 Uniform Summons IFB : 1232 <input type="button" value="Summary"/> <input type="button" value="Details"/>	eVA Statewide by Dept of General Services Warren Mitchell Printing Invitation for Bids (IFB)	Published On : 8/26/09 Amended On : Closing On : 9/8/09 1:00 PM Intent Posted On:	Awarded
 Addenda 1 and 2, Denbigh Blvd. and Old Denbigh Blvd. IFB : 2009-6007-2205 <input type="button" value="Summary"/> <input type="button" value="Details"/>	Local Govt. and Public Bodies CITY OF NEWPORT NEWS Brenda Vines Construction Invitation for Bids (IFB)	Published On : 4/29/09 Amended On : 5/19/09 Closing On : 5/26/09 2:00 PM Intent Posted On:	Closed



eProcurement

VBO AD Details

VENDOR SELF SERVICE

Welcome, Guest User [Business Opportunities](#) [Vendor Registration](#) [Vendor Bulletin Board](#)

AMS ADVANTAGE [New Search](#) [Print Friendly](#) [Email](#) [Ask Question](#) [Vendor to Vendor](#)

Solicitation: 1232 Printing: 2009 Uniform Summons
 Issued: 8/26/09 Last Amended: **Current Status: Awarded**

Closing Date: 9/8/09 1:00 PM	On Behalf of: eVA Statewide by Dept of General Services	Response Options <input type="button" value="Respond Online"/> <input type="button" value="Respond By Mail"/>
Time Left: Expired	Issued By: eVA Statewide by Dept of General Services	
PreBid Conference:	Type: Invitation for Bids (IFB)	
	Category: Printing	
	Work Location: Richmond, VA	

Buyer Information Warren Mitchell(warren.mitchell@dgs.virginia.gov) Phone:804-786-3858 Fax:804-786-0223	Additional Dates	Bid Opening Date: 9/9/09 2:00 PM	Award Date: 9/10/09 More... see Events tab
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[Print Solicitation and Attachments](#)

Attachments	Lots/Lines	Terms	Criteria & Reminders	Events	Q & A	Vendor to Vendor	Bid Reading	Award Info
Attachments:			File Name	Date	Description	Proprietary Flag		
			✓ 2009 Uniform Summons Special Terms.pdf	8/26/09	Special Terms and Conditions	Standard		
			2009 Uniform Summons Specification.pdf	8/26/09	Uniform Summons Specification	Standard		
			Small Business Subcontracting Plan.doc	8/26/09	Small Business Subcontracting Plan	Standard		
		VIRGINIA UNIFORM SUMMONS.pdf	8/26/09	Form PDF	Standard			
				From 1 to 4 Total: 4 <input type="button" value="First"/> <input type="button" value="Prev"/> <input type="button" value="Next"/> <input type="button" value="Last"/>				



eProcurement

- Attachments

[Print Solicitation and Attachments](#)

Attachments	Lots/Lines	Terms	Criteria & Reminders	Events	Q & A	Vendor to Vendor	Bid Reading	Award Info
Attachments:	File Name		Date	Description		Proprietary Flag		
	✓	2009 Uniform Summons Special Terms.pdf	8/26/09	Special Terms and Conditions		Standard		
		2009 Uniform Summons Specification.pdf	8/26/09	Uniform Summons Specification		Standard		
		Small Business Subcontracting Plan.doc	8/26/09	Small Business Subcontracting Plan		Standard		
		VIRGINIA UNIFORM SUMMONS.pdf	8/26/09	Form PDF		Standard		
From 1 to 4 Total: 4		<input type="button" value="First"/>	<input type="button" value="Prev"/>	<input type="button" value="Next"/>	<input type="button" value="Last"/>			



eProcurement

- Lots/Lines

[Print Solicitation and Attachments](#)

- Attachments
- Lots/Lines**
- Terms
- Criteria & Reminders
- Events
- Q & A
- Vendor to Vendor
- Bid Reading
- Award Info

Lot 1: 2009 Virginia Uniform Summons

Description	Requested	More Information
2009 Virginia Uniform Summons.	Quantity : 800.00000 Unit : thousand Requested Delivery Date : 10/9/2009	Expand All Product Specs
2009 Virginia Uniform Summons. Additional 1000's RAST overruns.	Quantity : 0.00000 Unit : thousand Requested Delivery Date : 10/9/2009	Expand All Product Specs

Lot 2: Additional Charges

Description	Requested	More Information
Alterations, per hour.	Quantity : 0.00000 Unit : hour Requested Delivery Date : 10/9/2009	Expand All Product Specs



eProcurement

■ Terms

[Print Solicitation and Attachments](#)

Attachments	Lots/Lines	Terms	Criteria & Reminders	Events	Q & A	Vendor to Vendor	Bid Reading	Award Info
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Terms and Conditions

Line	Name	Details
1	GENERAL TERMS AND CONDITIONS	VENDORS MANUAL: This solicitation is subject to the provisions of the Commonwealth of Virginia Vendors Manual and any changes or revisions thereto, which are hereby incorporated into this contract in their entirety. The procedure for filing contractual claims is in section 7.19 of the Vendors Manual. A copy of the manual is normally available for review at the purchasing office and is accessible on the Internet at www.dgs.state.va.us/dps under "Manuals."
2	APP. LAWS AND COURTS	APPLICABLE LAWS AND COURTS: This solicitation and any resulting contract shall be governed in all respects by the laws of the Commonwealth of Virginia and any litigation with respect thereto shall be brought in the courts of the Commonwealth. The agency and the contractor are encouraged to resolve any issues in controversy arising from the award of the contract or any contractual dispute using Alternative Dispute Resolution (ADR) procedures (Code of Virginia, § 2.2-4366). ADR procedures are described in Chapter 9 of the Vendors Manual. The contractor shall comply with all applicable federal, state and local laws, rules and regulations.
3	ANTI-DISCRIMINATION (1 of 2)	ANTI-DISCRIMINATION (part 1 of 2): By submitting their (bids/proposals), (bidders/offerors) certify to the Commonwealth that they will conform to the provisions of the Federal Civil Rights Act of 1964, as amended, as well as the Virginia Fair Employment Contracting Act of 1975, as amended, where applicable, the Virginians With Disabilities Act, the Americans With Disabilities Act and § 2.2-4311 of the Virginia Public Procurement Act (VPPA). If the award is made to a faith-based organization, the organization shall not discriminate against any recipient of goods, services, or disbursements made pursuant to the contract on the basis of the recipient's religion, religious belief, refusal to participate in a religious practice, or on the basis of race, age, color, gender or national origin and shall be subject to the same rules as other organizations that contract with public bodies to account for the use of the funds provided; however, if the faith-based organization segregates public funds into separate accounts, only the accounts and programs funded with public funds shall be subject to audit by the public body. (Code of Virginia, § 2.2-4343.1E). (continued on part 2)
4	ANTI-DISCRIMINATION (2 of 2)	ANTI-DISCRIMINATION (part 2 of 2): In every contract over \$10,000 the provisions in 1. and 2. below apply: 1.) During the performance of this contract, the contractor agrees as follows: (a.) The contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause. (b.) The contractor, in all solicitations or advertisements for employees placed by or on behalf of the contractor, will state that such contractor is an equal opportunity employer. (c.) Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting these requirements. 2.) The contractor will include the provisions of 1. above in every subcontract or purchase order over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.



eProcurement

■ Criteria & Reminders

[Print Solicitation and Attachments](#)

- Attachments
- Lots/Lines
- Terms
- Criteria & Reminders**
- Events
- Q & A
- Vendor to Vendor
- Bid Reading
- Award Info

Evaluation Criteria

Criteria	Description	Mandatory YES Answer	Response Type Expected
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From 0 to 0 Total: 0

Reminders

Reminder	Description	Mandatory YES Answer	Response Type Expected
1	State contractor contact name in the space provided.	No	Text
2	State contractor contact telephone number in the space provided.	No	Text
3	State contractor contact e-mail address in the space provided.	No	Text

From 1 to 3 Total: 3



eProcurement

- Events

[Print Solicitation and Attachments](#)

- Attachments
- Lots/Lines
- Terms
- Criteria & Reminders
- Events**
- Q & A
- Vendor to Vendor

Event	Date
Close Date, NO LATER THAN 1:00 PM EDT	10/8/09
Public Bid Opening, 2:00 PM EDT	10/9/09
Questions due E-MAIL ONLY: No Later Than 12noon EDT	9/30/09

Events:

From 1 to 3 Total: 3



eProcurement

- Q&A

[Print Solicitation and Attachments](#)

Attachments **Lots/Lines** **Terms** **Criteria & Reminders** **Events** **Q & A** **Vendor to Vendor**

[Ask a Question](#)

Question	Question Date	Answer	Answer Date
✓ what kind of hauling you need ?	9/26/09		

From 1 to 1 Total: 1 [First](#) [Prev](#) [Next](#) [Last](#)



eProcurement

- Vendor to Vendor

[Print Solicitation and Attachments](#)

Attachments **Lots/Lines** **Terms** **Criteria & Reminders** **Events** **Q & A** **Vendor to Vendor** **Bid Reading** **Award Info**

Contact Name	Contact Company	Contact Method	Contact Information	Message
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Add to Bulletin Board

From 0 to 0 Total: 0

First

Prev

Next

Last



eProcurement

■ Bid Reading

[Print Solicitation and Attachments](#)

Attachments		Lots/Lines		Terms		Criteria & Reminders		Events		Q & A		Vendor to Vendor		Bid Reading		Award Info	
Lot	Line	Vendor	Description	Quantity	Unit	Delivery Days from Award	Discount %	Comments	Unit Price	Total Price	Contract Amount						
1	1	MIDLOTHIAN BUSINESS FORMS LTD	2009 Virginia Uniform Summons.	800	MIL	10			\$57.41000	\$45,928.00							
1	1	PJM JADD INC.	2009 Virginia Uniform Summons.	800	MIL	23			\$59.95000	\$47,960.00							
1	1	RR Donnelley	2009 Virginia Uniform Summons.	800	MIL	25			\$61.54000	\$49,232.00							
1	1	PRINTECH, INC.	2009 Virginia Uniform Summons.	800	MIL	1		TERMS: NET 30 DELIVERY: AS	\$61.94000	\$49,552.00							
1	1	American Minority Business Forms, Inc.	2009 Virginia Uniform Summons.	800	MIL	28			\$67.92000	\$54,336.00							
1	1	FORMost Graphic Communications, Inc.	2009 Virginia Uniform Summons.	800	MIL	21			\$70.83000	\$56,664.00							
1	1	EDGE Document Solutions, LLC	2009 Virginia Uniform Summons.	800	MIL	30		Price quoted is per thousand sets.	\$78.07000	\$62,456.00							
1	2	PJM JADD INC.	2009 Virginia Uniform Summons. Additional 1000's RAST overruns.	0	MIL	23			\$59.94000	\$0.00							
1	2	RR Donnelley	2009 Virginia Uniform Summons. Additional 1000's RAST overruns.	0	MIL	25			\$61.53000	\$0.00							
1	2	PRINTECH, INC.	2009 Virginia Uniform Summons. Additional 1000's RAST overruns.	0	MIL	1		TERMS: NET 30 DELIVERY: AS	\$61.90000	\$0.00							
1	2	American Minority Business Forms, Inc.	2009 Virginia Uniform Summons. Additional 1000's RAST overruns.	0	MIL	28			\$67.92000	\$0.00							
1	2	FORMost Graphic	2009 Virginia Uniform Summons.	0	MIL	21			\$70.83000	\$0.00							



eProcurement

- Amendments

[Print Solicitation and Attachments](#)

- Attachments
- Lots/Lines
- Terms
- Criteria & Reminders
- Events
- Q & A
- Amendment History**
- Vendor to Vendor

Location	Action	Description Text	Date
Publishing	Modify	Closing Date changed from "2009-10-08" to "2009-10-19"	10/5/09
Publishing	Modify	Public Bid Open Date changed from "2009-10-09" to "2009-10-20"	10/5/09
Publishing	Modify	Issued Date changed from "2009-09-26" to [blank]	10/5/09
Header	Modify	Work Location changed from "Statewide Contract - Various Locations In State." to "AMENDMENT 1: SET-ASIDE FOR SMALL BUSINESSES Statewide Contract - Various Locations In State."	10/5/09
Header	Modify	Closing Date changed from "2009-10-08" to "2009-10-19"	10/5/09
Header	Modify	Issued Date changed from "2009-09-26" to [blank]	10/5/09
Header	Modify	Description changed from "SET-ASIDE FOR SMALL BUSINESSES: Hauling, Moving & Labor Svs" to "AMEMDMENT 1:SET-ASIDE FOR SMALL BUSINESSES: Hauling, Moving"	10/5/09
Header	Modify	Amendment changed from [blank] to "1"	10/5/09

From 1 to 8 Total: 8



eProcurement

- Award Info.

[Print Solicitation and Attachments](#)

Attachments	Lots/Lines	Terms	Criteria & Reminders	Events	Q & A	Vendor to Vendor	Bid Reading	Award Info
Lot	Line	Vendor	Description	Quantity	Unit		Contract Amount	Discount %
1	1	PRINTECH, INC.	2009 Virginia Uniform Summons.	800.00000	MIL		\$61.94	
1	2	PRINTECH, INC.	2009 Virginia Uniform Summons. Additional 1000's RAST overruns.	0.00000	MIL		\$61.90	
2	1	PRINTECH, INC.	Alterations, per hour.	0.00000	HUR		\$56.00	

From 1 to 3 Total: 3



eProcurement

Responding Electronically or by Paper



eProcurement

■ Response Options

AMS ADVANTAGE VENDOR SELF SERVICE

Welcome, Guest User [Business Opportunities](#) [Vendor Registration](#) [Vendor Bulletin Board](#)

[New Search](#) [Print Friendly](#) [Email](#) [Ask Question](#) [Vendor to Vendor](#)

Solicitation: 1232 Printing: 2009
Issued: 8/26/09 Last Amended:

Closing Date: 9/8/09 1:00 PM
Time Left: **Expired**
PreBid Conference:

Buyer Information [Warren Mitchell/warren.mitchell@dgs.virgi](#)
Phone:804-786-3858 Fax:804-786-

Response Options

Respond Online

Respond By Mail

[Print Solicitation and Attachments](#)

Attachments	Lots/Lines	Terms	Criteria & Reminders	Events	Q & A	Vendor to Vendor	Bid Reading	Award Info
Attachments:								
	<input checked="" type="checkbox"/>							
	<input type="checkbox"/>							
	<input type="checkbox"/>							

File Name	Date	Description	Proprietary Flag
2009 Uniform Summons Special Terms.pdf	8/26/09	Special Terms and Conditions	Standard
2009 Uniform Summons Specification.pdf	8/26/09	Uniform Summons Specification	Standard
Small Business Subcontracting Plan.doc	8/26/09	Small Business Subcontracting Plan	Standard
VIRGINIA UNIFORM SUMMONS.pdf	8/26/09	Form PDF	Standard

From 1 to 4 Total: 4 [First](#) [Prev](#) [Next](#) [Last](#)



eProcurement

Response Options

[Respond Online](#)

[Respond By Mail](#)

Welcome, Guest User

[Business Opportunities](#) [Vendor Registration](#) [Vendor Bulletin Board](#)

AMS ADVANTAGE

Solicitation Paper Response

[help & advice](#) [Menu](#)

Paper Response Instructions

1. Print this response form → [Print](#)
2. Complete the printed response form by entering the required information and signed the form where indicated * denotes required information.
3. Add your attachments to your response package.
4. Submit your response.
 - See the Terms and Conditions Section for submission instructions and address information.

Responses must be received prior to the Solicitation closing date and time listed for the Solicitation.

Caution: The Commonwealth reserves the right to reject responses that are not complete and accurate.

[Solicitation Details View](#)

[Send to Printer](#)

Solicitation Paper Response 1247

Procurement Folder: **47500**

Solicitation: **1247**

Solicitation Type: **Invitation for Bids (IFB)**

Description: **SET-ASIDE FOR SMALL BUSINESSES: Hauling, Moving & Labor Svcs**

Solicitation Version Number: **1**

Status: **Open**

Issued Date: **9/26/2009**

Closing Date: **10/8/2009**

Closing Time: **1:00 PM**

Time Left: **8 Days, 21 Hours**

Public Bid Open Date: **10/9/2009**

Public Bid Open Time: **2:00 PM**

Phone: **804-786-3853**

Phone: **804-786-3853**

Pre-Bid Conference Date:

Pre-Bid Conference Time:

On Behalf Of Office: **E194**

Preparer Office: **E194**

Pre-Bid Conference Type:

Category: **Non-Professional**

Sole Source/Emergency:

Work Location: **Statewide Contract - Various Locations In State.**

Grand Total: \$ _____

Attachments

Attachment Name: _____

Attachment Type(Select One): Standard

Proprietary Pricing



eProcurement

Response Options

[Respond Online](#)

[Respond By Mail](#)

Welcome, a a

[Business Opportunities](#)

[My Responses](#)

[Account Maintenance](#)

[Vendor Bulletin Board](#)

Response Steps

- [Solicitation Summary](#)
- 1** [Respond to Lines](#)
- 2** [Criteria Response](#)
- 3** [Reminders](#)
- 4** [Attach Your Files](#)
- 5** [Discounts/Comments](#)
- 6** [Response Summary](#)

SR - P194- ESR01194- 1- New- Historical (Final)

1 Respond to Lines

[Previous](#) [Next](#) [Exit](#)

Lot 1: 3 4 Ton Chillers for DMV [No Bid Lot](#) [Undo No Bid Lot](#)

Description	Requested Quantity	Your Offer				
1. 4 ton chiller for Northern region	1 EA	Response Type	Unit Price	Delivery Days	Total	
		<input type="text" value="Respond"/>	<input type="text" value="\$110,000.00000"/>	<input type="text" value="45"/>	\$110,000.00	
					Comments	
					Product Specs	
					Shipping/Handling Details	

Lot 2: service for 3 4 Ton Chillers for DMV [No Bid Lot](#) [Undo No Bid Lot](#)

Description	Requested Quantity	Your Offer			
1. 4 ton chiller for Northern region	1 EA	Response Type	Contract Amount	Total	
		<input type="text" value="Respond"/>	<input type="text" value="\$1.00"/>	\$1.00	Comments
					Product Specs
					Shipping/Handling Details

[Previous](#)



eProcurement

Electronic and Paper Submittals in the Response State



eProcurement

- Procurement Folder

Details for Procurement (46485)

Buyer: Manager:
Team: Team:

Electronic Seller Bids (ESR)
Paper Bids (SR)

Requisition	Solicitation	Response	Ev	Award	Post-Award
Milestones	Milestones	Milestones		Milestones	Milestones
Notes	Notes	Notes		Notes	Notes
RQN,E194,1403.1 Final	Notices	Bidders	EV,E194,1157.1 Draft	POB,E194,819.1 Final	Renewals
	Q & A	SR,E194,1825.1 Final			
	IFB,E194,1232.1 Final	SR,E194,ESR04720.1 Final			
		SR,E194,ESR04759.1 Final			
		SR,E194,ESR04761.1 Final			
		SR,E194,ESR04762.1 Final			
		SR,E194,ESR04763.1 Final			
		SR,E194,ESR04766.1 Final			



eProcurement

Electronic Bid Opening

eProcurement

■ Bid Opening

List of Bids Opening in the 7 days with a link to the Solicitation.

Bid Opening

Action: [Search](#)

Solicitation	P.F.	Agency/Entity	Description	Close Date	Open Date	Status	Buyer Name
IFB-A136-21189-2	2974	Fairfax- AMS Client 1	UAT Verif	10/09/09 08:15 AM	10/09/09 08:15 AM	Opened	Zenobia Attari
✓ IFB-A136-21190-1	2975	Fairfax- AMS Client 1	UAT verification	10/09/09 09:20 AM	10/09/09 09:20 AM	Opened	Zenobia Attari
IFB-A136-21192-1	2978	Fairfax- AMS Client 1	CSPL multiple SO test - UAT verif	10/09/09 11:00 AM	10/09/09 11:00 AM	Opened	Zenobia Attari
IFB-F703-21191-2	2977	Fairfax- AMS Client 1	jason test 1269	10/09/09 10:21 AM	10/09/09 10:30 AM	Opened	Zenobia Attari
IFB-P194-21193-1	2980	P194 - Long Name Field	testing for PO Category	10/09/09 11:00 PM	10/09/09 11:00 PM	Closed	ust test5

First Prev Next Last From 1 to 5 Total: 5

[Menu](#)

[Click to Open Bids](#)

Electronic Bid Tabulation based on date for all electronic responses.

Responses **Bid Tabulation**

Lot	ashburn	ashburn	ashburn	ashburn
Lot 1				
1	\$156.000000	NO BID	NO BID	NO BID
2	\$1,892.000000	NO BID	\$1,935.000000	\$1,290.000000
Total For Lot 1	\$2,048.000000			
Lot 2				
1	\$3,900.000000	NO BID	NO BID	NO BID
Total For Lot 2	\$3,900.000000			
Lot 3				
1	\$8,722.000000	NO BID	\$9,702.000000	\$8,820.000000
2	\$3,640.000000	NO BID	NO BID	\$3,080.000000
Total For Lot 3	\$12,362.000000			\$11,900.000000
Total Bid	\$18,310.000000	NO BID	NO BID	NO BID

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Bid Evaluation



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■ Evaluation Document Header

Welcome, Angel Rodriguez

EV E194 1157 1

Document View

- ✓ **Header**
- General Information
- Create Award Documents
- Generated Awards
- No Award and Resolicit
- ✓ Bid Tabulation
- Award by Total
- Award by Lot
- Award by Line
- Vendor Responses
- Evaluators
- Rank by Criteria Group
- Score by Evaluator
- Comments Summary
- Evaluator Comments

Document Attachments

Document History

Document Reference

Future Triggering

▼Generated Awards

Award Link	Creation Date
✓ POB,E194,819	9/10/09

First Prev [Go To](#) Next Last

▼No Award and Resolicit

No Award :

Resolicit :

Solicitation Number : Pricing Attachment Open Time : AM ▼

Procurement Folder : 46485 Attachment Count : 0

Complex IFB Total Attachment Count : 0

Printing: 2009 Uniform Summons Created By : wmitche12

Created On : 9/9/09

Buyer Name : Warren Mitchell Modified By : wmitche12

Solicitation Close Date : 9/8/09 Modified On : 9/10/09

Solicitation Close Time : 1:00 PM

Publish Bid Tab:

Publish Date :

Document Closed Date :



eProcurement

Bid Tabulation



eProcurement

■ Bid Tab

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EV - E194- 1157- 1- New- Draft Action Menu

Bid Tabulation

Lot	PJM JADD INC.	RR Donnelley	PRINTECH, INC.	American Minority Business Forms, Inc.	FORMost Graphic Communications, Inc.	EDGE Docun
2009 VIRGINIA UNIFORM SUMMONS						
1	\$47,960.000000	\$49,232.000000	\$49,552.000000	\$54,336.000000	\$56,664.000000	
2	\$0.000000	\$0.000000	\$0.000000	\$0.000000	\$0.000000	
Total For 2009 VIRGINIA UNIFORM SUMMONS	\$47,960.000000	\$49,232.000000	\$49,552.000000	\$54,336.000000	\$56,664.000000	
ADDITIONAL CHARGES						
1	\$0.000000	\$0.000000	\$0.000000	\$0.000000	\$0.000000	
Total For ADDITIONAL CHARGES	\$0.000000	\$0.000000	\$0.000000	\$0.000000	\$0.000000	
Total Bid	\$47,960.000000	\$49,232.000000	\$49,552.000000	\$54,336.000000	\$56,664.000000	

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[Menu](#)



eProcurement

- Bid Tab - Downloaded to Excel

Lot	PJM JADD INC.	RR Donnelley	PRINTECH, INC.	American Minority Business Forms, Inc.	FORMost Graphic Communications, Inc.	EDGE Document Solutions, LLC	MIDLOTHIAN BUSINESS FORMS LTD
2009 VIRGINIA UNIFORM SUMMONS							
1	\$47,960.000000	\$49,232.000000	\$49,552.000000	\$54,336.000000	\$56,664.000000	\$62,456.000000	\$45,928.000000
2	\$0.000000	\$0.000000	\$0.000000	\$0.000000	\$0.000000	\$0.000000	NO BID
Total For 2009 VIRGINIA UNIFORM SUMMONS	\$47,960.000000	\$49,232.000000	\$49,552.000000	\$54,336.000000	\$56,664.000000	\$62,456.000000	
ADDITIONAL CHARGES							
1	\$0.000000	\$0.000000	\$0.000000	\$0.000000	\$0.000000	\$0.000000	NO BID
Total For ADDITIONAL CHARGES	\$0.000000	\$0.000000	\$0.000000	\$0.000000	\$0.000000	\$0.000000	
Total Bid	\$47,960.000000	\$49,232.000000	\$49,552.000000	\$54,336.000000	\$56,664.000000	\$62,456.000000	NO BID



eProcurement

■ Bid Evaluation Print View

ne, Angel Rodriguez My Workspace

Evaluation Print

[Return to Evaluation](#) [Send to Printer](#)

Evaluation - E194 - 1157 - 1 - New - Draft

Document Id: 1157
Print Date: 10/6/2009
Procurement Folder: 46485
Procurement Type: Complex IFB
Buyer Name: Warren Mitchell

Solicitation: IFB - E194 - 1232
Solicitation Description: Printing: 2009 Uniform Summons
Publish Date:
Publish: Yes
Created By: wmitche12
Created On: 2009-09-09

Generated Awards

Award	Creation Date
POB - E194 - 819	9/9/2009

No Award entire Solicitation: No

Bid Tabulation

Grand Total Bid

Legal Name
PJM JADD INC.
RR Donnelley
PRINTECH, INC.
American Minority Business Forms, Inc.
FORMost Graphic Communications, Inc.
EDGE Document Solutions, LLC
MIDLOTHIAN BUSINESS FORMS LTD

Lot Total Bid

Commodity Lot: 2009 Virginia Uniform Summons

Legal Name	Response Type
PJM JADD INC.	Respond
RR Donnelley	Respond
PRINTECH, INC.	Respond

\$49,552.00000

Evaluates:

- Bid Totals
- Lot Totals
- Line Totals
- Award by Total
- Award by Lot
- Award by line



eProcurement

Buy Sense Purchase Order or Master Agreement

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MA E194 702 1

MA - E194- 702- 1- New- Draft

Action Menu

Document View

✓ Header

General Information

Contact

Default Shipping/Billing

Additional Information

Renewal Periods

Authorized Department

Terms and Conditions

Authorized Unit

Vendor

Sub Vendor

Lines

Document Attachments

Document History

Document Reference

Future Triggering

Header



General Information

Procurement Folder : 46868

Contract Type :

Procurement Type :

Effective Begin Date :

Title : 194: 644515JLM

Expiration Date :

Description :

Minimum Order Amount :

Maximum Order Amount :

Total Amount : \$1,037,100.00

Publish Notice of Intent to Award :

Contact

Preparer :

Buyer Team :

Buyer : jmilburn3

Jessica Milburn



License to Buy

Additional Benefits

- Document Storage
- Easier to Audit
- Improved and Approval Processes

Interested?

What's next?

1. Contact your Account Executive
2. We will meet with your organization and discuss your eProcurement needs
2. Schedule an implementation date
3. Configure the module to fit your needs
4. Provide buyer and vendor training and support
5. Assist as needed during the first procurements

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Come and Get Your eProcurement Permit

Questions?

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angel.rodriquez@dgs.virginia.gov

FORUM 2009
Mapping Strategies in Uncertain Times