

# Point of Sale Purchases What's Exempt From eVA?

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- The most common exemption that is misused is Point of Sale (POS) utilizing the Small Purchase Charge Card (SPCC)
- This misuse translates into a non-compliance finding during a Procurement Management Review



# Small Purchase Charge Card SPCC

- The SPCC is a method of payment not a method of procurement
- Used to pay for procurement transactions up to \$5,000
- Normally used for procurement transactions not related to travel such as hotels and food



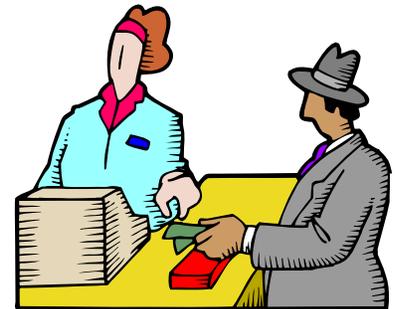


# Use of eVA

- All purchase transactions, regardless of funding source, governed by the VPPA without regard to agency specific exemptions, shall be processed through eVA to registered vendors except as otherwise provided in the eVA exclusions listed in the *APSPM* (14.9)

# eVA Exclusions Pertaining to the SPCC

- Over the counter (OTC) charge card purchases that are made at the site of the sale and picked up by the individual card holder is considered a POINT OF SALE purchase that is exempt from being placed in eVA.



# Food for Thought



- John Smith giving his credit card to the store merchant and taking merchandise back to his place of business is considered a point of sale
- Telephone orders for merchandise placed by the card holder and then picked up by another individual is not considered point of sale
- OTC/POS purchases are discouraged and should only be used for emergency or immediate need items.

# Advantages

- Streamline invoice and payment steps and sharply reduces paperwork
- Facilitate the procurement of goods and services that are of an immediate need
- Reduction in internal purchase requisitioning
- Prompt Payment guidelines are easily met



# Disadvantages of Point of Sale Purchases

- Lack of visibility of our spend to leverage buying power
- Fraud and abuse by card holders
- Tax Exempt status is often overlooked
- Unnecessary administrative costs
- Small Business set-aside requirements are often overlooked





## Scenarios



- A card holder places an order over the phone and the merchandise is picked up by another individual

NO



## Scenarios



- Your SPCC is on file with a merchant; employees go to the merchant to select various items to purchase utilizing your SPCC

NO



## Scenarios



- An order is placed on line utilizing your SPCC and the merchandise is shipped by UPS

NO



- Can you still use the SPCC if the vendor is not a registered vendor in eVA?

YES\*



- Are purchases made with the SPCC regulated by DMBE-certified small business procedures?

YES



- When do small business set-aside requirements apply to SPCC purchases?



**ALWAYS\***



# Questions?

