

# eVA Update and User Group

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# The 2013 Push...

## eMall

- Catalog category Pictures
- Non-catalog Items
  - Simple Supplier search – Name, TIN & Id
  - From UNSPSC to NIGP
- Workflow
  - Role to prevent re-start
  - Contract Override Signer Rule.... *Optional removes approvals on Contract purchases*
- Mobile Approvers App = easy Approver tool
- Receiving Import
- Real-time User & Data updates
- eForms: DPS Exemption & User Admin

## Quick Quote

- Portal-like Style Change
- Search for Quick Quotes
- Copy Attachments
- Copy Line Items
- NIGP Search/Select
- Future Publish



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# The 2013 Push...

## VBO

- Advanced VBO
- Checkbox Small Business Set Aside
- Hit Counter

## Reporting

- Cycle Time reports
- Drill down on Public Chart
- eVA on APA Data Point
- Embed Reports...

*On your web pages*



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# The Push Continues... November 14th

## eMall

- ✓ Deactivated Users no longer in 'On Behalf Of' and Ad Hoc Approver list
- ✓ Confirming Order checkbox – *inserts a Comment to the Vendor*
- ✓ Internal Change Orders – *generally, if change doesn't show on the order then Change Order is not sent to vendor*

## Vendor

- ✓ Simplified Registration – *one page form vs. multiple steps*
- ✓ Auto create Ariba Network account... *more elect orders, less 'PO Print'*
- ✓ PCard checkbox on State Entered Vendors (SEV)



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# The Push Continues... November 14th

## Contract Management

- Existing & new contracts
- Starting, Expiration dates
- Renewals
- Generate MS Word Contract Summary
- Capture Contract# on Orders
- Capture notes to file
- Attachments... *any type. Internal and public*
- Monitor eVA spend
- Publish Contracts & Attachments to web page...  
*eVA or your website*



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# And more... December 19<sup>th</sup>

- **New eVA Home Page & [Website](#)**
- **eMail**
  - Add Agency Code & eMail in 'Approver' chooser list
  - Pcard Override Signer Rule... *optional, removes approvals on PCard purchases*
- **Reporting**
  - Procurement Metrics dashboard
  - Ad Hoc Reporting tool



Username  Password  Buyer Vendor



# Virginia's Total e-Procurement Portal

38 Billion Spent • 4,215,284 Orders • 5 Million Items

- I BUY FOR VIRGINIA
- I SELL TO VIRGINIA
- PUBLIC ACCESS
- CUSTOMER CARE
- BILLING

eVA Home



You can make eVA run more efficient by adjusting your [Browser Settings](#)

[eVA Customer Care 1-866-289-7367](#)  
[eVACustomerCare@dps.virginia.gov](mailto:eVACustomerCare@dps.virginia.gov)

### Popular Features

 <b>State Contracts</b> <input type="button" value="Search"/>	 <b>Solicitations Quick Quotes &amp; Awards</b> <input type="button" value="Search"/>	 <b>Future Procurements</b> <input type="button" value="Search"/>	 <b>Public Reports</b> <input type="button" value="Open"/>	 <b>eVA Vendors</b> <input type="button" value="Search"/>
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**Purchase U.S. and State Flags**

**eVA FACTS**

**News & Announcements**

**Registration is now open**

Virginia's largest event for state and local procurement professionals and supplier partners

**FORUM 2013**  
October 27-30

#### Media Center

- eVA Overview
- News Releases
- eVA Management
- How eVA Works
- eVA Images & Logos
- eVA Awards

#### Contact Us

- eVA Customer Care
- Purchases and Supply
- Address @ Phone

#### Partners

- Public Procurement Forum
- Virginia Institute of Procurement
- Department of Minority Business Enterprises
- Department of Business Assistance

#### Resources

- eVA Browser Optimizer
- Privacy Statement
- Freedom of Information Act
- UAT Training
- APP Center

**And more... January 24<sup>th</sup>**

- **Quick Quote**
  - Amendments
  - Approvals



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# Next up... Jan-June 2014

## eMall

- Address validation... *Ship To & Bill To (actually in DM & Bulkload)*
- Reassign work
- Send Requisition to Quick Quote
- UNSPSC switched to NIGP... *catalog items, requisition items, shopping cart & requisition summary*
- Vehicle Contract Punchout... *with configurator*

## Quick Quote

- ‘Awarded’ status from eMall Order
- Estimated Dollar value
- Evaluation Screen SWaM filter option
- Multi-select Service Areas
- Re-assign work



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# And even more... Jan-June 2014

## Vendor

- Re-style Portal page with embedded reports
- Address & email automated validation/standardization
- Save partial registration

## VBO

- Estimated and Awarded Dollar fields

## Other

- New eVA Contracts List
- Advanced VBO additional features
- Contract Management additional features  
*more notifications, expanded vendor performance,  
payment data integration, more...*



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# And as if we didn't have enough...

## Other Things we are Exploring

- ❖ PCard CID-CVV number – *PCI compliant way to get this to Vendors*
- ❖ eForm as a pre-Requisition – *content copies onto Requisition*
- ❖ Business Form – *catalog form to prompt for additional information*



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# Tools you can use... *Now !!*

- **Quick Quote Reverse Auction** - Shannon Finley from University of Mary Washington
- **Advanced VBO** – ask your AE to “turn it on”
- **Mobile Approvers** – on your desktop computer !
- **Embedded Reports** - reports specific to ‘you’ and put on your own website



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# User Group- OK, let's talk !

## Pilots – volunteers wanted

- Contract Management
- Logi Ad Hoc Reporting
- Electronic Invoices

## Problems/Issues & What do you need?

- New Browsers – Chrome *'mixed content'* setting
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