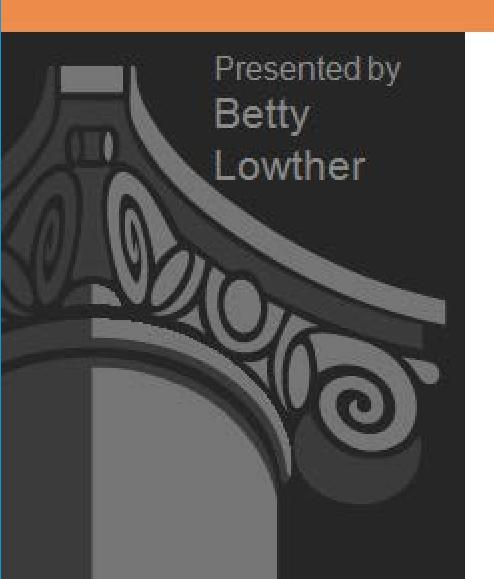
#### Building Bridges



How to Develop Relationships that Work for You



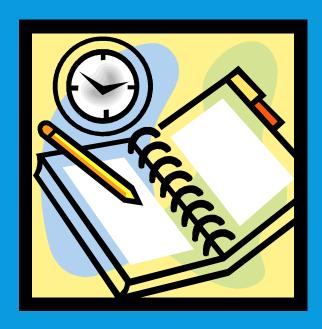


## Building Bridges

How To Develop Relationships That Work for You

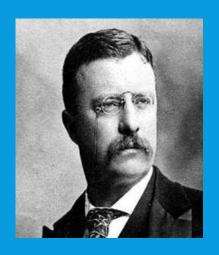


- Quotes
- Cow Tags and Apples
- Building Relationships
- Group Exercise
- Strategies
- Dots
- Summary









- "I've learned that people will forget what you said, people will forget what you did, but people will never forget how you made them feel." -Maya Angelou
- "The most important single ingredient in the formula for success is knowing how to get along with people." -Theodore Roosevelt









#### Why is it important in the workplace?

- Organizations need people to succeed
- Connecting with people = positive results
- Gain support for initiatives
- Learn to Listen 1<sup>st</sup> and Act 2<sup>nd</sup>
  - Collaborative learning = shared experiences resulting in better solutions
- Be a positive factor in someone else's life





#### Essential Elements (TRAC):

- Trust
- Respect
- Appreciating Differences
- Communication Skills



- Smile...it really doesn't hurt
- Do what you say you're going to do
- Take ownership/Admit mistakes
- Be mindful of your words and actions
- Read the situation (don't cite chapter/verse)
- Network Get out of comfort zone; learn something new
- Get to know your users (go visit)
- Be positive....it's contagious





### Apple Story

- Professor/Researcher Electrical Engineering
- Difficult to get information
- Contract Administrator/Fiscal Administrator

### Cow Tags

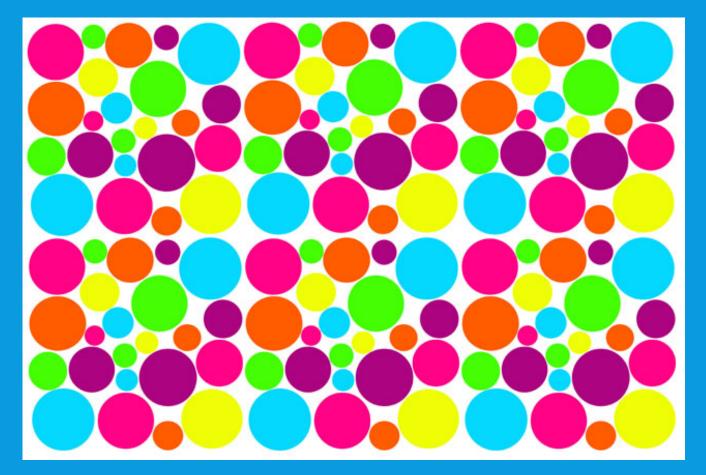
- Purchase history dictated need for term contract
- Customer liked current source wasn't interested in competing
- Meeting, contract, relationship

- What's in it for me?
  - Work is more enjoyable
  - People more likely to accept change
  - We become more innovative & creative
  - Focus on opportunities
  - Build your reputation

Source: Mindtools.com



#### And now to the dots...





#### Words of Wisdom:

- Guard your tongue. Say less than you think.
- Make promises sparingly. Keep them faithfully.
- Never let an opportunity pass to say a kind word.
- Be interested in others, their pursuits, work, and families.





#### Words of Wisdom (continued):

- Keep an open mind. Discuss but don't argue. Disagree without being disagreeable.
- Discourage gossip. It's destructive.
- Be careful of other's feelings.
- Pay no attention to ill-natured remarks about you.
  Live so that nobody will believe them.



