

# B2B Connect



**FORUM**2015

**Meet-Connect-Collaborate**

Presented by  
Shane Caudill &  
Lisa Kirby

# Email Notice for a Solicitation



The **P194 – Dept. of General Services - DPS (P194)** has publicly posted a Solicitation on eVA. A summary of the Solicitation is provided below:

View this Solicitation with:

[Desktop Browser](#)  
[eVA Mobile App](#) or [eVA Mobile Browser](#)

**Solicitation IFB:** 22288    **Version:** 2    **Amendment#:** 1  
B2B Testing

**Close Date/Time:** 10/30/2015 02:00 PM (All dates/times displayed in eVA are EST)  
**Work Location:** Richmond, VA

**Buyer:** Lisa Kirby 804-786-8976 [Lisa.Kirby@dgs.virginia.gov](mailto:Lisa.Kirby@dgs.virginia.gov)

**Attachments:** 0 documents

Online bidding instructions available at: <https://eva.virginia.gov/library/files/vbo/Online-Bidding-Instructions.pdf>

You can also navigate to the Solicitation by the following these steps:

1. Access the eVA home page <https://eva.virginia.gov>
2. Click on the Solicitations & Awards (VBO) Link
3. Enter the Solicitation Number in the Keyword Search field and click search

Please do not reply to this automated email. If you have questions please contact us at 866-289-7367 or [eVACustomerCare@dgs.virginia.gov](mailto:eVACustomerCare@dgs.virginia.gov)

Thank you,  
eVA Customer Care



# Email Notice for Following B2B



Additional B2B posts have been added/updated to solicitation(s) you are following on eVA. A summary of the B2B updates by solicitation are provided below:

## **Solicitation IFB 22288** Full Advantage Posting

Mobile Reg User, **Lkirby2**

804-555-5555

Edit and delete functions and notices 10/22. Step 6 edit

SWaM: Micro Business, Small Business, Minority Owned Business

## **Solicitation IFB 22297** Lawn Care

Jay Jay, **Jay's Fish Shop**

757-555-1212 [kimberly.madison@dgs.virginia.gov](mailto:kimberly.madison@dgs.virginia.gov)

I have bait to sell!

SWaM: Micro Business, Small Business, Minority Owned Business, Women Owned Business

You can also view the B2B Connect tab on a specific eVA VBO Solicitation Details page for a complete list of a solicitation's B2B posts.

To stop these notifications:

1. Access the eVA home page <https://eva.virginia.gov>
2. Click on the **Solicitations & Awards (VBO)** link
3. Enter the solicitation number in the keyword search field and click **Search**
4. Click the **Details** button for the solicitation you are following
5. On the B2B tab, click **Unfollow this post**
6. Enter your email address and click **Submit**

Please do not reply to this automated email. If you have questions, please contact eVA Customer Care at 866-289-7367 or [eVACustomerCare@dgs.virginia.gov](mailto:eVACustomerCare@dgs.virginia.gov).

Thank you,  
eVA Customer Care

# Buyer Email B2B Update Notice



Dear Buyer,

This email provides a summary of eVA B2B updates for your solicitation(s). The complete list of B2B posts can be found on the B2B Connect tab on a specific eVA VBO Solicitation Details page.

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**Solicitation IFB: 22288 Full Advantage Posting**

Mobile Reg User, **Lkirby2**

804-555-5555

Edit and delete functions and notices 10/22. Step 6 edit

SWaM: Micro Business, Small Business, Minority Owned Business

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**Solicitation IFB: 10162015LK Chiller Maintenance**

Jay Jay, **Jay's Fish Shop**

757-555-1212 [kimberly.madison@dqs.virginia.gov](mailto:kimberly.madison@dqs.virginia.gov)

I have bait to sell.

SWaM: Micro Business, Small Business, Minority Owned Business, Women Owned Business

To update or remove B2B posts for a solicitation created using VBO:

1. Sign into eVA
2. Click on the **VBO Buyer** link
3. Navigate to the solicitation and click the **B2B Connect** tab
4. Make the desired updates and **Save**

To update or remove B2B posts for a solicitation created using eProcurement:

1. Sign into eVA
2. Click on the **eProcurement** link
3. Click Search in left navigation menu, select **Page Search**
4. Enter 'B2B' in the Page Code field and click **Browse**
5. Click the **Business 2 Business** link in the table below
6. Click Search, enter Solicitation Document Id, and click **Ok**
7. Select the B2B post to update
8. Make desired updates and **Save**

Please do not reply to this automated email. If you have questions, please contact eVA Customer Care at 866-289-7367 or [eVACustomerCare@dqs.virginia.gov](mailto:eVACustomerCare@dqs.virginia.gov).

Thank you,  
eVA Customer Care

# Questions?



## **Shane Caudill**

Director, eProcurement Bureau  
DPS/DGS

## **Lisa Kirby**

eVA Team, eProcurement Bureau  
DPS/DGS

