

FORUM 2017: Creating Connections Together



Cooperating with Cooperatives

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Objective

- The objective of this class will be to provide information regarding how to use cooperative contracts.
- To do this we will be playing a Cooperative themed version of the “Match Game”.
- Time permitting, there will be three rounds played.
- At the end of each round, if there is a tie, there will be a tie-breaker question. Tie-breaker questions will be movie, music or sports trivia.



Round 1 Rules

- Table 1 will begin the game as a contestant table and will choose a question from the board to be answered. All remaining tables will be the panel tables.
- The contestant table and the panel tables will all provide one consensus answer. You will be given 30 seconds to write down your response to the question.
- The contestant table will share their answer first and then one-by-one the panel tables will share their response. For each match, the contestant table will receive one (1) point.
- We will move to each table in chronological order until each table has played as a contestant in the first round.
- The top four scoring tables will move on to round two (2).



Round 2 Rules

- Time permitting, the top four (4) scoring tables will answer two (2) questions. One question will be a cooperative related question and the other will be a match-game type “fun” question. You will be given 30 seconds to write down your response to the question.
- All other tables will be panel tables in round 2.
- The table who had the most matches will get to pick their question first. Moving in chronological order of most matches, the next top scoring table will choose from the questions left.
- If we realize we are running low on time, the top four scoring tables will answer one (1) match-game question for this round.
- The top two (2) scoring tables will move on to round 3.



Round 3 Rules

- The top two scoring tables will answer one Cooperative question for the final round.
- All other tables will act as panel tables.
- This question will be multiple choice.
- The proctors will provide each table with a sheet of paper with eight responses to choose from. The contestant and panel tables must choose five (5) of the eight choices.
- You will be given one minute to circle your answers.
- The contestant table who makes the most matches using the **correct responses**, will be the winning table who receives the prize.



Round 1

1

2

3

4

5

6

7

8

9

10

11

12

13

14

Tie
Breakers



Round 2

“Match Game” Q1

“Cooperatives” Q1

“Match Game” Q2

“Cooperatives” Q2

“Match Game” Q3

“Cooperatives” Q3

“Match Game” Q4

“Cooperatives” Q4

Tie
Breakers



Round 3

FINAL QUESTION!



Tie-breaker Trivia Questions

Round 1

Round 2

Round 3

Tie-breaker Q1

Tie-breaker Q5

Tie-breaker Q2

Tie-breaker Q6

Tie-breaker Q3

Tie-breaker Q7

Tie-breaker Q4

Tie-breaker Q8



Agency Procurement and Surplus Property Manual Joint and Cooperative Procurement Reference



Agency Procurement and Surplus Property Manual

Joint and Cooperative Procurement Reference

3.7 Joint and Cooperative Procurement. Subject to the requirements set forth below, state agencies may participate in, sponsor, conduct, or administer a joint procurement in conjunction with one or more other public agencies or institutions to satisfy requirements for goods, services or construction,. Subject to the requirements set forth below, state agencies may purchase from another public body's contract even if it did not participate in the RFP or IFB, if the RFP or IFB specified that the procurement was a cooperative procurement being conducted on behalf of other public bodies provisions listed in *Code of Virginia*, § 2.2-4304B.



Agency Procurement and Surplus Property Manual

Joint and Cooperative Procurement Reference

Any authority, department, division, institution, officer, agency, and other unit of state government, hereinafter called the agency, must comply with the following requirements, and all such purchases shall be made through eVA. In addition, cooperative contracts or arrangements under which any fees, incentives or financial terms, direct or indirect, may be rebated, paid, or credited to Commonwealth using agencies require the approval of DGS/DPS before any order or commitment can be made by the using agency.



Agency Procurement and Surplus Property Manual

Joint and Cooperative Procurement Reference

a. Sponsoring a Joint Procurement: No state agency or institution may sponsor, conduct or administer a joint procurement without advance approval from the Director of the Division of Purchases and Supply. If a state agency or institution seeks to assess any administrative fees that are to be paid directly or indirectly by using agencies for their participation in the cooperative agreement, the lead agency shall submit documentation sufficient to show that fees do not exceed each using agency's fair share of the total administrative costs. An agency or institution initiating a procurement and desiring to allow its use by other public bodies must include the ADDITIONAL USERS clause found at Appendix B, Section II, and shall serve as the lead agency (contracts manager) and shall administer the program in accordance with Chapter 10 of this manual. Vendor complaints and disputes will be managed by the ordering entity, but the lead agency should be provided copies of any such complaints or disputes. The Procurement Exemption Request form located in Annex 13-D must be used to request approval to sponsor cooperative contracts.



Agency Procurement and Surplus Property Manual

Joint and Cooperative Procurement Reference

b. Use of Commonwealth Cooperative Contracts: Agencies desiring to purchase from cooperative contracts for non-telecommunications and non-technology goods and nonprofessional services as set forth in *Code of Virginia*, § 2.2-4304 may do so without regard to their delegated purchasing authority when all the following conditions are met: (1) no DGS/DPS contract exists for the same or similar goods and services; (2) the contracts were awarded by Commonwealth agencies or institutions; (3) the agency participated in the request for proposal or invitation to bid or the contract original solicitation specified that the procurement was being conducted on behalf of other public bodies; (4) the contracts are posted on the eVA State Contracts listing to assure public visibility of the full terms and pricing of such contracts and any amendments; and (5) the contractors are registered in eVA and agree to the Commonwealth's General Terms and Conditions, any other terms and conditions, and any other considerations for doing business with the Commonwealth. The Procurement Exemption Request form located in Annex 13-D should be used to request approval to buy from cooperative contracts awarded by Commonwealth agencies that are not posted on eVA.



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c. Use of Non-Commonwealth Cooperative Contracts, including National Cooperatives awarded by other than Commonwealth agencies and institutions: These cooperatives are not authorized unless approved in writing by DGS/DPS. Authorized cooperative contracts awarded by other than Commonwealth agencies are posted on the eVA State Contracts listing to assure public visibility of the full terms and pricing of such contracts after DGS/DPS determines that the contracts comply with *Code of Virginia*, § 2.2-4304; that prices are fair and reasonable; that Virginia businesses have been afforded access to participate; that the contractors are registered in eVA; and that contractors agree to the Commonwealth's General Terms and Conditions, any other terms and conditions, and any other considerations for doing business with the Commonwealth. The Procurement Exemption Request form located in Annex 13-D should be used to request approval to buy from cooperative contracts awarded by other than Commonwealth agencies that are not posted on eVA.



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d. Sponsoring Agencies and Non-Commonwealth Entities: Agencies and Non-Commonwealth entities sponsoring cooperative contracts should visit the eVA State Contracts page in eVA for specific information on how to make cooperative contracts available to agencies.



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e. General Services Administration (GSA) or other U.S. Government Contracts: As authorized by the United States Congress and consistent with applicable federal regulations, and provided the terms of the contract permit such purchases, § 2.2-4304 of the *Code of Virginia* permits any authority, department, agency, or institution of the Commonwealth to purchase goods and nonprofessional services, other than telecommunications and information technology, from a U.S. General Services Administration contract or a contract awarded by any other agency of the U.S. government, upon approval of the Director of the Division of Purchases and Supply of the Department of General Services for non-technology purchases and the Commonwealth's Chief Information Officer for technology purchases. For non-IT general purchases only one GSA Schedule has been approved for use by Congress, Schedule 84. Certain law enforcement, drug interdiction, and emergency operations programs have been granted authority by Congress to use any GSA Schedule subject to GSA guidelines as to when they may be used.

